

July 20, 2021

Dear Prospective Quoter:

SUBJECT: Solicitation Number 19UP3021Q0018 for Renovation of Basement at 5 Pokrovska St., Kyiv

The Embassy of the United States of America has a requirement for a firm to renovate baseroom in the residence located at 5 Pokrovska Street, Kyiv, Ukraine. The objective is to repair and repaint the basement interior walls and surfaces with waterproof treatment, replace stucco and tiles on floors and walls in the kitchen area. This construction effort is estimated to be less than \$25,000. The detailed information is provided in the Request for Quotation (RFQ).

The Embassy intends to conduct a site-visit on July 22, 2021 at 11:00 at 5 Pokrovska St., Kyiv, Ukraine, and all prospective quoters are invited to attend. See Section J of the attached Request for Quotation. All visitors will be provided with an opportunity to take all measurements. Due to COVID-19 epidemic situation, all visitors must wear face masks and keep social distance during the site-visit. For site-visit registration please provide your company contact information, names of visitors, and names of tools (if any- measuring tape, etc.) no later than 10:00 on July 21, 2021 to KyivSolicitations@state.gov.

The quotations must be submitted **by e-mail on or before 17:00 July 29, 2021**, to KyivSolicitations@state.gov with subject line "Renovation of Basement at 5 Pokrovska St., Kyiv (19UP3021Q0018)". No quotations will be accepted after this time.

In order for a quotation to be considered, you must complete and submit the following:

1. Standard Form SF-18
2. Section A, Section L and Attachment E of the Request for Quotation
3. Additional information as required in Section J of the Request for Quotation.

Please note that if you are going to submit your quotation in archive folder, only ZIP-format should be used.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/ purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Direct any questions regarding this solicitation by e-mail KyivSolicitations@state.gov . Deadline for acceptance of questions is 17:00 July 23, 2021.

Sincerely,

Charles Specht
Contracting Officer
U.S. Embassy Kyiv